COMBINED PROSPECTUS
JAMIA SCHOOLS
2023-2024

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)

Accredited by NAAC "A++" Grade

MAULANA MOHAMMAD ALI JAUHAR MARG, JAMIA NAGAR, NEW DELHI-110025

PROSPECTUS

(Schools)
2023 – 2024

Mushir Fatma Nursery School

Jamia Middle School

Jamia Senior Secondary School

Syed Abid Husain Sr. Secondary School (Self - financed)

Jamia Girls Senior Secondary School (Self - financed)

Jamia Millia Islamia

(A Central University by an Act of Parliament)

(NAAC Accredited Grade "A++" University)

Maulana Mohammed Ali Jauhar Marg, Jamia Nagar
New Delhi-110025

Website: www.jmi.ac.in

Phone Numbers

Mushir Fatma Nursery School	011-26981717, Ext. 1847	9717509123 (Direct)
Jamia Middle School	011-26981717, Ext. 1830	011-26984118 (Direct)
Jamia Senior Secondary School	011-26981717, Ext. 1810	1811, 9205501083 (Direct)
Syed Abid Husain Sr. Sec. School (S/F)	011-26981717, Ext. 1812, 1813	8586871943 (Direct)
Jamia Girls Senior Secondary School (S/F)	011-26981717, Ext. 1840	
Assistant Registrar (Schools)	011-26981717, Ext. 1230	011-26985129 (Direct)

To apply: www.jmicoe.in

Helpdesk email: **admission@jmicoe.in**
Helpdesk numbers: +91-9836219994, +91-9836289994

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General Information

All candidates are advised to read the Prospectus carefully before filling the on-line admission form. The information of the Prospectus will be implemented according to the Acts, Statutes, Ordinances, Regulations and the decision of the Board of Management of Schools, Jamia Millia Islamia.

Applications for admission to Class Nursery, Prep, I, VI, IX and XI are accepted through on-line mode only.

Applicability of the Right of Children to Free and Compulsory Education Act 2009 in Minority Institutions

Since Jamia Millia Islamia has been declared a Muslim Minority Institution as per the law laid down by the Supreme Court, the Right to Education Act 2009 (R.T.E Act 2009) does not apply to Jamia Millia Islamia.

- Right of admission is reserved and all admissions are provisional.
- Admissions will take place on the basis of marks obtained in written test/established procedure, provided no other procedure has been recommended.
- No officer or committee has the right to make nominations for admission. No requests will be entertained in this regard.
- All students admitted will be subject to the established rules and regulations of Jamia (Act, Statutes, Ordinances, Regulations, and decisions of the Board of Management of Jamia Schools).
- All information in this Prospectus is subject to change without any prior notice. Changes made will be notified and advertised. No candidate will be intimated individually.
- The Examinations of Secondary (X) and Senior Secondary (XII) classes conducted by Jamia Millia Islamia follow the Central Board of Secondary Education (C.B.S.E.) pattern.

IMPORTANT DATES

Mushir Fatma Nursery School, Jamia Sr. Sec. School, Syed Abid Husain Sr. Sec. School (S/F) and Jamia Girls Sr. Sec. School (S/F)

Date for Submission of ON-LINE Application Forms	Date and Time for Written Test and Draw of Lots*			Class
15th March, 2023 (Wednesday) To 13th April, 2023 (Thursday)	17th May, 2023 (Wednesday) 10:00 a.m.	**Draw of lots (Online)**	**Parents may watch the live streaming of the Draw of lots through a web link online which will be shared to them**	Nursery
	18th May, 2023 (Thursday) 10:00 a.m. onwards			Prep
	18th May, 2023 (Thursday) 02:30 p.m. onwards			I
	7th May, 2023, (Sunday) 10:00 a.m. – 12 noon	**Written Test**		VI
	14th May, 2023 (Sunday) 10:00 a.m. – 12 noon			IX
	13th May, 2023 (Saturday) 10:00 a.m. – 12 noon			XI – Sc.
	15th May, 2023 (Monday) 10:00 a.m. – 12 noon			XI – Arts
	15th May, 2023 (Monday) 02:00 p.m. – 04:00 p.m.			XI – Com

***Note: Place of draw of lots at Multi-Purpose Hall, Jamia Sr. Sec. School, JMI for Nursery, Prep & Class I.**

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1. Jamia Millia Islamia:

Jamia Millia Islamia was founded at Aligarh in 1920 during the Khilafat and Non-Cooperation Movement in response to Gandhiji's call to boycott Government - supported educational institutions. Among those who enthusiastically responded to this call were Shaikhul Hind Maulana Mahmud Hasan, Maulana Mohammed Ali, Hakim Ajmal Khan, Dr. Mukhtar Ahmad Ansari, Abdul Majeed Khwaja and Dr. Zakir Husain. These eminent personalities, along with some others, founded Jamia Millia Islamia. They nurtured it through the changing vicissitudes of history at great personal risk and inconvenience.

Jamia moved from Aligarh to Delhi in 1925. Since then, it has been continuously growing, always refurbishing its methods, and branching out from time to time to meet new needs. True to the ideals of its founders, it has, over the years, tried to integrate the physical and mental development of its students.

Though its founders and architects were Muslims, Jamia from the very beginning has remained devoted to the ideals of secular education and kept its doors open to students and staff of all creeds and denominations.

In 1963, Jamia Millia Islamia was declared a Deemed University under Section 2 of the University Grants Commission Act. Jamia was declared a Central University as per Jamia Millia Islamia Act 1988, passed by the Parliament on 26th December 1988.

The objectives of Jamia are to disseminate advanced knowledge and provide instructional research and extension facilities in various branches of learning. The University endeavours to provide the students and teachers with the conducive environment and facilities for the promotion of studies in various disciplines from Nursery to Ph.D. level. The Jamia is always striving for innovations in education leading to restructuring of courses, new methods of teaching and learning and integrated development of personality and is consistently upholding its principles of national integration, secularism and international understanding.

Officers of Jamia Millia Islamia:

Shaikhul Jamia (Vice Chancellor)	Padma Shri Professor (Dr.) Najma Akhtar
Musajjil (Registrar)	Prof. Nazim Husain Al Jafri
Dean, Faculty of Humanities & Languages	Prof. Mohammad Ishaque
Dean, Faculty of Social Sciences	Prof. Ravinder Kumar
Dean, Faculty of Natural Sciences	Prof. Seemi Farhat Basir Khan
Dean, Faculty of Education	Prof. Sara Begum
Dean, Faculty of Engineering & Technology	Prof. Mini S. Thomas
Dean, Faculty of Architecture and Ekistics	Prof. Hina Zia
Dean, Faculty of Law	Prof. Eqbal Husain
Dean, Faculty of Fine Arts	Prof. Mamoon Nomani
Dean, Faculty of Dentistry	Prof. Sanjay Singh
Dean, Students' Welfare	Prof. Ibraheem

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2. Schools of Jamia Millia Islamia:

The following schools have been established by Jamia Millia Islamia wherein education from Nursery to Class XII is imparted:

1.	Mushir Fatma Nursery School	Nursery & K.G.
2.	Jamia Middle School	Class I to VIII
3.	Jamia Senior Secondary School	Class IX to XII
4.	Syed Abid Husain Sr. Secondary School (Self-financed)	Class Prep. to XII
5.	Jamia Girls Senior Secondary School (Self-financed)	Class IX to XII
6.	Balak Mata Centres	Nursery, Class I to V & Craft Courses

After the enactment of Jamia Millia Islamia Act in 1988, the Board of Management looks after the functioning of all the schools of Jamia and according to it, all the schools are operating as independent units.

2.1 Mushir Fatma Nursery School:

Jamia Millia Islamia is famous for its teachings and training at the primary level and it is the result of the hard work and dedication of some great teachers who contributed selflessly in providing world class education at the primary level. During the days of its formative years, a German lady named Ms. Gerda Philipsborn accompanied Dr. Zakir Hussain to Jamia. Experiencing her interest in children, Dr. Zakir Hussain requested for her engagement with class I of Primary school but this could not continue for long due to her sudden departure.

Bridging the gap between school and home had always been Jamia's concern since its inception. For so many years, children were directly admitted to class-I at the age of 6. However, it was necessary to 'train' and prepare children in a full-fledged manner to formal education and to get them admitted to class I with full confidence and preparation. To bridge this gap, the necessity to establish a nursery school was greatly felt.

Former Vice-Chancellor of Jamia Millia Islamia, Prof. Mohammed Mujeeb found Ms. Mushir Fatma suitably fit for this assignment though, those days, Ms. Mushir Fatma was the In-charge of class 1 of primary school. She did her Montessori training from London and had deep interest in young children. Therefore, she agreed to the proposal of opening a Nursery school and this concept very successfully took the shape of Jamia Nursery School in 1955 with 3 or 4 students.

In 1956, Mushir Fatma (Aapa Jaan) appointed Ms. Jamal Fatima (Mimmi Baji) for nursery school. The responsibility of children and class was assigned to Mimmi Baji and the curriculum for teaching and training was developed in a holistic manner which could continue as a unit from Nursery to senior secondary stage.

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Mushir Fatma was a hard-working and active woman and therefore she earned a great reputation and placed Jamia Nursery school to such a position which became a talk of the town in and outside Delhi. It was the result of hard work and dedication of Ms. Mushir Fatma (Aapa Jaan) along with the great support and helping hand of Ms. Jamal Fatima (Mimmi Baji) in taking this school to great heights which became an inspiration for other nursery schools in Delhi.

New educational techniques were experimented in this nursery and pre-school. Pre-School is the first step towards further formal schooling.

According to the Researchers and Educationists in the field of Nursery Education, the period between 3 to 6 years is the most important and crucial period of a child's life and therefore such a school curriculum be framed as may provide an opportunity for a healthy physical, cognitive, linguistic, and socio-emotional development of a child. Mushir Fatma Nursery school impressed the people by introducing them with the first step of formal schooling and with its methods of education and its rich educational resources within a short span of time. From the beginning till now there has been a great increase in the number of children in school. The admission of children of poor and down-trodden families is prioritized in this school. Mushir Fatma Nursery school is progressing day by day and becoming immensely popular by virtue of its methods of teaching and technique.

2.1 (a) Gerda Philipsborn (G.P.) Day Care Centre (Creche):

The Day Care Centre was initiated as a project in Mushir Fatma Nursery School, Jamia Millia Islamia and was named after Ms. Gerda Philipsborn who was from Germany. The experienced teachers and caretakers provide a stimulating environment which helps in the holistic and mental development of children. The student admitted in the Day Care Centre have access to various educational toys and swings. Special care is taken of children's hygiene and cleanliness and in providing pure drinking water and milk to them. It is ensured that clean and hygienic items are provided to children for their meals. Food is prepared in the daycare centre keeping in view the likes and dislikes of the children. Timing of the day care centre is 9:00 a.m. to 5:00 p.m. (Monday to Friday). This is a self-financing institution and the fees structure is as follows:

1. Admission Fees–Rs. 5000/- non-refundable (Payable at the time of admission)

2. Annual Fees–Rs. 2000/- non-refundable (Payable at the time of admission)

3. Monthly Fees–Rs. 5000/- (Payable every month including vacation & breaks)

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2.2 Jamia Middle School:

In Jamia Middle School education from Class I to VIII is imparted. The teachers, students and other staff of Jamia Middle School have together created a healthy educational atmosphere in which the physical as well as intellectual abilities of every student are enhanced in totality. Taking a look at the school and its hostel, it is justified to acknowledge that they provide not only a substitute for home but also go a step beyond. Here, the time of the students, in addition to academics, is also utilized in various kind of pleasant and useful activities. This has resulted in the development of various skills, abilities and understanding which are conducive to living in a free, civilized and democratic society.

The curriculum of Jamia Middle School is learner-centered. The daily activities and lessons are planned, keeping in mind the interests of the students. All efforts are made to ensure that practical work leads to the educational as well as physical training of the students. Systems, rules and regulations have been adopted to complete syllabus in an atmosphere created both inside and outside the classes so that the students on their own may make an effort to acquire imparted skills and knowledge, taking the guidance of the teachers.

2.3 Jamia Senior Secondary School:

Since 16th July 1975, education in Jamia Schools is being imparted according to 10+2 pattern. Two entirely different levels have been created in this scheme, one of which is upto Class X and the next one is upto Class XII and these two levels together are considered school education.

The Education Commission has strongly recommended that the prescribed general education syllabus should be followed-up to class X without any optional subjects so that it may lead to the multi-faceted growth of the students. The view of the Commission is that by the time they come to the end of class X of school education, the interest and abilities of the students may be judged. On the basis of this view, the Commission has recommended the teaching of optional subjects for Class XI and XII. The school shares a common syllabus and offers bilingual instruction. The quality of teaching is kept reasonably high by an appropriate teacher-pupil ratio.

School Timings of Jamia Sr. Sec. School:

Monday	**to**	**Thursday**	**.....7:20 am - 01:20 pm**
Friday	**.....**		**7:20 am - 12.40 pm**
<u>Winter</u>:	**to**	**November to February**	
Monday	**to**	**Thursday.....**	**8:00 am - 01:45 pm**
Friday	**.....**		**8:00 am - 12:40 pm**

2.4 Syed Abid Husain Senior Secondary School (Self-financed):

Syed Abid Husain Senior Secondary School, earlier known as Jamia Senior Secondary School (Self-financing) was started in 1991 under the Self-financing Scheme in which education from Prep. to Class XII (Arts, Science, and Commerce streams) is being imparted. Here the medium of instruction and examination is English.

2.5 Jamia Girls Senior Secondary School (Self-financed):

Jamia Girls Senior Secondary School came into existence in the year 2008. The basic objective for establishing this Girls School was to attend to the educational needs of the under-privileged girl child in order to overcome gender discrimination and produce mature individuals with scientific temper and necessary skills to deal with the challenges of a modern and competitive world. It is an exclusively girls school from IX to XII offering Science, Humanities & Commerce streams at Senior Secondary level. This school runs in the evening shift.

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3. Administrative Staff of Jamia Schools:

Offg. Principal, Jamia Sr. Sec. School	Prof. Jasim Ahmad
In-charge, Syed Abid Husain Sr. Sec. School (S/F)	Dr. Zafar Ahmad Siddiqui
Principal, Jamia Girls Sr. Sec. School (S/F)	Mrs. Anjum Iqbal
Offg. Headmaster, Jamia Middle School	Mr. Iqbal Ahmad Khan
Headmistress, Mushir Fatma Nursery School	Mrs. Rukhsana Parveen
Headmistress, Balak Mata Centres	Mrs. Yasmeen Parveen
Provost – Schools Hostels	Mr. Qutubuddin
Assistant Registrar (Schools)	Ms. Naseem Fatima

Details Regarding Admission:

1. Number of seats available for the Nursery is 140.
2. Age limit for candidates applying in Nursery should be between **3 years to 4 years** as on **31.03.2023**.
3. No relaxation will be given in terms of age criteria to any candidate.
4. Photocopies of the following documents are required to be submitted at the time of admission along with original copy for verification.
   a. Date of Birth certificate of the candidate attested by any of the following: Gram Panchayat (BDO) or Tehsildar's sign and seal, officers of Town area or Municipal Board or Corporation.
   b. Parent's Address Proof (Any one of the following)
      - Voter ID card
      - Aadhar Card
      - Ration Card
      - Latest Telephone/Electricity Bill
5. A copy of the candidate's vaccination card should be attached along with other documents.
6. All forms will be screened according to the age criteria. If a candidate is found to be younger or older even for a day, she/he will be rejected.
7. Each candidate is allowed to apply online under one category only. The application form of those candidates applying for more than one category will be rejected.
8. Draw of lots will be held separately for each category.
9. Following Annual Charges will be collected from students of Nursery and KG at the time of admission:
   (i) Annual Day Function :Rs.300/-
   (ii) Annual Sports :Rs.300/-
   (iii) Educational Tour :Rs.300/-
10. There is no hostel facility in Mushir Fatma Nursery School.
11. There is no transport facility in the School. It is the responsibility of parents/guardians to drop and pick their wards from the School.

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4. Important Information:

Application Form can be submitted through online mode only. Submission of Application Form other than online mode will be rejected.

4.1 Process for submitting online application form for admission to classes Nursery, Prep, I, VI, IX and XI

A. Guidelines for filling the Admission Form

i. The Application for admission may be submitted online at Jamia Millia Islamia's website **www.jmicoe.in**
ii. The Application fee may be paid either by Credit Card/Debit Card/Net banking only.
iii. The Application Fee once received at JMI's end is non-refundable and no correspondence on this subject will be entertained.
iv. The JMI shall only refund the Application Fee in cases of failed transactions identified at JMI's end.
v. Candidates are advised to read carefully and follow the instructions provided online during the Form Submission Process.

B. The online Form Submission process consists of two phases viz.

i. Candidate's Registration: Entry of Basic Profile of the candidate.
ii. Entrance Application Submission: Choosing of class, stream (for all classes), category and payment of Entrance Application Fee of Rs. 300/-

C. During the registration process, the following information/details should be available with the candidate.

i. A valid and readily accessible Email Id.
ii. Working Mobile Number
iii. Copy of candidate's recent coloured passport size photograph (min 50 KB and max 100 KB in size) in JPG/JPEG format with white background.
iv. Softcopy of candidate's signature/Guardian signature (Min 50 KB and Max 100 KB in size) in JPG/JPEG format.
v. **Candidates may use the preview option to cross-check the correctness of entries filled by them online. Any required correction(s) except in "Name" and "Date of Birth" in the registration information may be made before the payment of the Entrance Application Fee. Once the fee is paid no correction will be allowed in the registration information. However, candidates will be able to apply for additional class and streams if they desire so.**
vi. Once the admission form is successfully submitted, the system will send an email bearing the unique Registration Number and Password to access the account to the registered email ID. Using this Registration Number and Password, the candidate may login to the Portal and proceed to apply for class and stream of his/her choice and pay the Entrance Application Fees.
vii. Entrance Test Fees may be remitted through Online Mode using Credit Cards/ Debit Cards/Net Banking only.
viii. In case of submission of online form through Cyber Café, the candidate is also advised to get the form filled in his/her presence and provide his/her contact information such as email and mobile number wherever required.

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ix. Candidates are advised not to send hard copy of the application to JMI. However, they are advised to retain the hard copy of the Registration Slip which they may print after loging in to the system and may check the status of their application form from: www.jmicoe.in

a) Candidates are advised to retain Xerox copy of their admit card generated on-line as they have to surrender their original admit card to the invigilators at the test centre.

x. Students are advised to carry a passport size recent photograph along with admit card.

xi. There will be a common entrance test (written) for admission to Classes IX and XI, in all the three Senior Secondary Schools of Jamia whereas admission test for class VI will be conducted for Syed Abid Hussain Sr. Sec. School (Self-financed). Merit for admission is based on marks obtained in the test.

xii. Candidates securing less than 33% marks in the admission test will not be eligible for admission in Jamia Schools.

xiii. The admission test for Class VI, IX and XI will be held at Delhi only.

xiv. Only one application form should be filled for seeking admission to aspiring class and preference for schools should be indicated.

xv. A candidate is required to specify only one category **(See Section 4.2** in which he/she desires to be considered for admission.

xvi. Those candidates, whose results have not been declared till the last date of submission of forms, may also apply for admission. However, all the required documents should be produced by the notified last date of admission.

xvii. **Documents to be submitted at the time of Admission: (for classes VI, IX, & XI). Please ensure that the details like spelling in names, Date of Birth etc. is correct.**

a) Statement of marks (Mark sheet) of the qualifying examination.
b) Date of Birth Certificate.
c) Character Certificate from the previous school is applicable for Classes VI, IX and XI only.
d) Certificate of the claimed category of reservation (whichever applicable as per Sec 4.2)
e) Dully filled and signed self declaration form. **(See Section 15.1, 15.2, 15.3)**
f) Admit Card of concerned admission test generated on-line.
g) Transfer Certificate from previous school.
h) The intervening period may not be more than one year for classes **VI, IX and XI** only.
i) Aadhaar Card

xviii. **The Admission will be CANCELLED if:**

a) The original copy of the Migration or School-Leaving Certificate duly counter singed by the Inspector of Schools/Education Officer is not submitted within two weeks of the last date of completion of admission.
b) Receipt of admission fee is not submitted in the office of the concerned school by the last date.

4.2 Reservation Categories

In pursuance to the Judgment (dated 22.2.2011) of National Commission for Minority Educational Institutions (Case No.891/2006 and other connected Petitions) declaring Jamia Millia Islamia as a Minority Institution, the Ordinance 6 (VI) (Academic) has been amended in terms of Statute 39 of Jamia Millia Islamia Act 1988.

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As a consequence thereof, the reservation of seats for admission to all the courses shall be as under:

A.

vi. **30%** of the total number of seats in each course shall be earmarked for the applicants who are Muslims;

vii. **10%** of the total number of seats in each course shall be earmarked for the women applicants who are Muslims;

viii. **10%** of the total number of seats in each course shall be earmarked for the applicants of "Other Backward Classes" (OBC) and Scheduled Tribes who are Muslims (as per the notified list of the Central Government);

ix. **5%** of seats in all courses shall be reserved for Differently-abled Persons in accordance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995.

B. The amended Ordinance and the detailed conditions regulating the admissions in the above said categories have been posted on the Jamia Website at www.jmi.ac.in.

4.3 Reservation and Relaxation under Special Provisions: Kashmiri Migrants

i. Kashmiri migrants are required to apply and go through the entire admission process. Their admission will be considered over and above not exceeding 5% of the total seats in the programme.

ii. Candidates seeking admission under this category will not be required to submit domicile certificates. However, they will have to submit a certificate in support of their claim of being Kashmiri migrants obtainable from the registered Divisional Commissioner of the concerned State/Union Territory.

4.4 Candidates from Jammu & Kashmir

(i) Candidates from Jammu & Kashmir are required to apply and go through the entire admission Process.
Their admission will be considered over and above not exceeding 2 seats in each class and stream offered by school.

(ii) Candidates seeking admission under this category will be required to submit a state-domicile certificate in support of their claim of being from Jammu & Kashmir.

4.5 List of Categories:

General
Muslims
Muslim Women
Muslim OBC/Muslim Schedule Tribe
Persons with Disabilities
Kashmiri Migrant
Candidates from Jammu & Kashmir

Note:

1. The candidates seeking admission under reservation category will have to submit a category certificate duly certified by any one of the following officers.

(i) District Magistrate/ADM/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/City Magistrate (Status not below the rank of the 1st Class Stipendiary Magistrate), Sub Magistrate/Taluqa Magistrate/Executive Magistrate/ Extra Assistant Commissioner.

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(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officer (Not below the rank of Tehsildar), Sub-Divisional Officer of an area where the candidate and or his/her family has a permanent domicile.
(iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep Islands).

2. The candidates are required to submit a self-declaration on prescribed proforma in support of category claimed (like Muslim, Muslim women, Muslim OBC, Muslim ST etc.) at the time of admission as under:

a) **For Minor Muslim Candidates:** Annexure-1

b) **For Minor Muslim Women Candidates:** Annexure-II

c) **For Minor Muslim OBC Candidates:** Annexure-III

They are required to submit an OBC Certificate (as per Central Government lists) issued by the designated authorities for the purpose. The certificate must also indicate whether the candidate belongs to Non-Creamy Layer. They will also be required to submit a declaration as per (**Annexure-III)** on page number 14 at the time of admission**.** Minor Muslim candidates are required to submit the category certificate issued by the designated authorities for claiming admission and also a self-declaration as per **(Annexure-III**) on page number 13 at the time of admission.

d) **For Persons with Disabilities:**

Persons suffering from any disability of forty percent (40%) and above as certified by the competent medical authority will be considered for admission under this category. They will be required to submit a certificate issued by a competent authority of a Government Hospital

(i) Blindness/low vision; (ii) Hearing impairment; (iii) Locomotor disability or cerebral palsy. (iv) Autism/Intellectual/specific learning/mental illness (v) Multiple disabilities including deaf blindness (vi) Muscular Dystropy (vii) Leprosy Cured (viii) Dwarfism (ix) Acid attack victim (x) Deaf (xi) Hard of hearing (xii) Speech and Language disability (xiii) Chronic Neurological conditions (xiv) Multiple Sclerosis (xv) Parkinson's disease (xvi) Haemophilia (xvii) Thalassemia (xviii) Sickle Cell Disease Candidates

Note:

1. The candidates who have passed class X from Jamia Board as private candidates will be treated as external candidates for admission to Class XI of Jamia Sr. Sec. School. There will be no relaxation in the terms and conditions for admissions.
2. Similarly, the candidates who have passed class VIII and X examinations from Syed Abid Husain Sr. Sec. School (S/F) and Class X from Jamia Girls Sr. Sec. School (S/F) as regular candidates shall be treated as external candidates for admission to Class IX and Class XI of Jamia Sr. Sec. School. No relaxation will be allowed in the admission rules.
3. For admission to class XI, N.C.C. Cadets possessing certificate "A" will get a 2% relaxation in marks in any subject or in the aggregate in qualifying exam, provided they produce a copy of N.C.C. certificate duly certified by N.C.C. Office.

Provided by www.jmientrance.com

Admission under Sports Category:

Admission to Classes IX and XI in Jamia Schools under Sports Quota in the following games are available for outstanding players and sports persons, who have represented their Region/State/Nation at Senior/Junior/Sub-Junior level in the preceding two years provided they have passed the qualifying examination:

(i) Football
(ii) Hockey
(iii) Basket Ball
(iv) Cricket

Two seats for each school for admission to class IX and 2 seats in each stream i.e. Science, Arts and Commerce for class XI in each School have been earmarked over and above the sanctioned strength. Candidates seeking admission under sports quota will have to undergo sports trial to be conducted by the School for this purpose. The prescribed application form for admission along with guidelines/ details, if any, may be obtained from the Office of the Sports Officer, Jamia Sr. Secondary School, Jamia Millia Islamia.

Provided by www.jmientrance.com

5. Admission Schedule 2023-2024

5.1 Jamia Sr. Sec. School, Syed Abid Husain Sr. Sec. School (S/F) & Jamia Girls Sr. Sec. School (S/F)

Classes	No. of expected Seats available for External Candidates			Dates for submission of on-line Application Forms	The Online Forms will be opened for editing by the applicant	Written Test: Date:, Day & Time	Display of list of selected candidates (Tentative)	Admission of selected candidates (Tentative)
	Jamia Sr. Sec. School	Syed Abid Husain Sr. Sec. School	Jamia Girls Sr. Sec. School (S/F)					
1	2(a)	2(b)	2(c)	3	4	5	6	7
VI	--	40	--	15th March, 2023, (Wednesday) To 13th April, 2023, (Thursday)	Two days after the completion of filling of forms	7th May, 2023 (Sunday) 10:00 a.m. – 12 noon	1st Week of June 2023	2nd Week of June 2023
IX	30	100	200			14th May 2023 (Sunday) 10:00 a.m. – 12 noon		
XI-Sc	40	20	50			13th May, 2023 (Saturday), 10:00 a.m. – 12 noon		
XI-Arts	30	50	80			15th May, 2023 (Monday) 10:00 a.m. – 12 noon		
XI-Com	40	50	50			15th May, 2023 (Monday) 02:00 p.m. – 04:00 p.m.		

Note:

1. Admit Card will be generated on-line. Applicants are advised to check JMI portal for downloading admit card from www.jmicoe.in.
2. In case a candidate fails to download admit card due to any technical reason, he/she may report to concerned test centre two hours before the test schedule along with acknowledgement slip for issuing duplicate admit card.
3. Number of available seats may change.
4. If a candidate is offered his/her first choice for admission, the second choice will not be considered.
5. In case where many schools are in one prograamme, the candidate will be allotted as per the preference filled in the Application Form, strictly as per merit and JMI admission rules. For upgradation of Schools, the candidate has to take admission and fill a form at the time of admission if he/she wants to retain the allotted school or want to upgrade.
6. Time for completing admission formalities will be from 9.00 a.m. to 1:00 p.m. on all working days.

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5.2 Admission Schedule 2023-2024 for Class Nursery in MFNS and for Class Prep and I in SAHSSS (S/F)

Classes	No. of expected Seats available for admission			The Online Forms will be opened for editing by the applicant	Draw of Lots* Online	Display of list of selected candidates	Admission of selected candidates
	Mushir Fatma Nursery School	Syed Abid Husain Sr. Sec. School (S/F)	Dates for submission of on-line Application Forms				
1	2	3	4	5	6	7	8
Nursery	140	--	15th March, 2023 (Wednesday) To 13th April, 2023 (Thursday)	Two days after the completion of filling of forms	17th May 2023 (Wednesday) 10:00 a.m.	19th May 2023 (Friday) 5:00 p.m. F/o Fine Arts, Main Gate (Gate No. 18)	4th Week of May 2023
Prep.	--	35			18th May 2023 (Thursday) 10:00 a.m. onwards	22nd May 2023 (Monday)	4th Week of May 2023
Class 1st	--	40			18th May 2023 (Thursday) 2:30 p.m. onwards	22nd May 2023 (Monday)	4th Week of May 2023

***The venue will be Multi-Purpose Hall, Jamia Sr. Sec. School, JMI ,**

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6. Eligibility Criteria for Admission to class Nursery, Prep, I, VI, IX and XI:

For admission to Nursery, Prep. and class I, date of birth certificate should be issued by the Gram panchayat and attested by the Block Development Officer (B.D.O)/Tehsildar or should be issued by the concerned officer of the Town Area Municipal Board/Corporation. This **certificate** will only be **accepted for admission** to **Nursery and Prep.** In case of admission to class I, the Birth Certificate issued by the previous school will also be validated.

Age Limit:

The minimum and maximum age limit for admission:

Class	Minimum Age as on 31st March 2023	Maximum Age as on 31st March 2023
Nursery	3 years	4 years
Prep.	4 years	6 years
Class I	5 years	7 years

For admission to class VI, it is essential to submit Statement of Marks/Grade Card of the qualifying examination.

Grade and Percentage of Marks for Admission

For admission to IX and XI, it is essential to submit the proof of passing VIII and X classes respectively, with the following percentages/grades:

For Class IX: Qualifying Grades: Aggregate 41% or equivalent grade 1. Aggregate – 41% or equivalent grade. English – 41% or equivalent grade
For XI Arts i. Aggregate % of marks/grade:- 41% or equivalent grade ii. English 41% or equivalent grade
For XI Commerce i. Aggregate % of marks/grade:- 51% or equivalent grade (not less than 33% in any subject) ii. English 41% or equivalent grade
For XI Science i. Aggregate % of marks/grade:- 61% or equivalent grade (not less than 41% in any subject) ii. Science 61% or equivalent grade English 41% or equivalent grade

- Those opting for Mathematics in Science/Commerce/Arts streams should have at least 61% marks or grade=B2 in Maths in the qualifying examination and have studied standard Mathematics.
- Percentage of Marks will be calculated as per C.B.S.E.
- Internal students will be admitted to class XI (Science, Arts & Commerce) as per combined merit drawn among them on the basis of marks obtained in qualifying examination.

For admission to class VI and IX, the Birth Certificate issued by the previous school and for class XI, the date of Birth as mentioned in the certificate of class X issued by the Concerned Board of Examination will be validated.

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7. Educational Subjects: The subjects offered in different classes and streams are as under:

S. No.	Subjects
	Subjects (Class VI to Class VIII) for Jamia Middle School
(i)	Islamiat I to VIII
(ii)	Urdu I to VIII
(iii)	Hindi I to VIII
(iv)	English
(v)	Mathematics
(vi)	Science VI to VIII. (EVS I to V)
(vii)	Drawing and Craft – I to VIII
(viii)	Computer Education IV to VIII
(ix)	Drawing/Home Science /Gardening IV to VIII)
(x)	Physical Education I to VIII
(xi)	Yoga Education I to VIII

History
Jamia Middle School shares its history with Jamia Millia Islamia. It was established on 29th October 1920 at Aligarh. In 1925, it was shifted to Karol Bagh, Delhi, where the foundations of Primary Education were laid down. The present campus came into existence on 1st March, 1935. It was from this point in time that Jamia Middle School became an ideal place for community teaching and it was here that, under the guidance of Dr. Zakir Hussain, the first experimental teaching was successfully conducted. 'Learning by doing' was the core ideology behind Basic Education which is still the essence of Jamia Middle School.

An Insight
Jamia Middle School is a perfect blend of old fashioned traditionalism and modern pragmatism. Special efforts are made towards the moral, spiritual, intellectual, social and physical development of children. The students are taught in a way that they are able to take up every challenge with sincerity, integrity and to the best of their ability. Stress is laid on freedom of expression and in inculcating a feeling of true patriotism.

Academic Profile
The school is a co educational institution consisting of Primary and Middle Section with Classes I to VIII. Each class has four sections. It has boarding facilities for boys of classes VI onwards. Following the module of "Learning by Doing' the school teaches various crafts. As computers have almost become synonymous with present day life, they are taught right from IV standard.

Facilities
School building is aesthetically and traditionally designed and has all essential facilities for children. It has Science and Computer laboratories and also Art, Craft, Home Science, Music, Yoga and Sports rooms. It also has an activity and smart board room.

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Sports

Sport prepares a child to become a liberal individual who understands the value of teamwork and sportsman's spirit in all aspects of life. Sporting activities play a major role in shaping students' outlook and inculcating values like optimism, belief in oneself and the ability of taking failure in one's stride. At Jamia Middle School, students do Yoga as well as enjoy sports and attend inter-class competitions like Table Tennis, Football, Cricket, Volleyball and Basketball. A Sports day is held every year.

Examination

Academic session is from April to March. The year is divided into two terms. Periodic tests are held in both the terms. Half yearly and Yearly exams are held at the end of each term.

Extra-curricular

Following the patterns of Democracy the school holds annual elections to elect members of the 'School Cabinet' or 'Bachhan ki Hukumat: wherein each and every child right from class one casts his vote to elect the President. An investiture ceremony' or 'Masnad Nashini' is also held. In accordance with the old tradition of the school, every year a 'One Day school' or 'Ek Din ka Madarsa' is celebrated where all the children of class eight manage the school by taking up the roles of various teaching and non-teaching staff. The students participate in different competitions in their schools as well as win prizes when they go to other schools for inter-school competitions. On special days assemblies are held celebrating its importance. For all round development of students extra-curricular activities play an important part in the school.

7.1 Mushir Fatma Nursery School Educational Curriculum

The school curriculum is not based on traditional method rather it has been framed keeping in view the needs and demands of modern-day context. Play-way and project methods are adopted for teaching in nursery school. Play-way is the only method which yields quick learning in the children. Children are divided into two groups according to their age. The two-year nursery programme is divided into two stages i.e. Nursery and KG. The activities done in the classes are age appropriate and focus on the all-round development of the children, i.e. physical, cognitive, linguistic and socio emotional development.

The focus is on the overall development and environmental awareness for which the students are taken for an excursion trip once a year.

Functions on religious and national festivals are conducted with fun and enthusiasm. Art and craft, music, dance, role play, puppetry, sand and water play, clay modelling are important aspect of Mushir Fatma Nursery School.

On the other hand, activities are undertaken for the development of pre- reading skills for the children between 4-to-5-year age group. The purpose behind it is to prepare children for next higher grade so that they may be ready for formal education without any hesitation and fear. Children are made to practice pattern drawing, joining the dots, crayon rubbing, colouring, writing with chalk on floor, worksheets, writing alphabets, oral counting etc.

To improve the observation and memory skills, students are made to learn a variety of rhymes, songs and stories. To help gain confidence the students are also made to perform during class assemblies.

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Happiness Curriculum: Mushir Fatima Nursery School follows the "*Happiness Curriculum*" in the school that focuses on the holistic development of the children.

Holistic Development comprises the following areas:

- Physical Development:
  - Gross Motor Development:
    Activities - Outdoor Games.
  - Fine motor Development:
    Activities – Indore Games
- Cognitive Development:
  - Activities. Puzzles, Equipment, Observation memory, problem solving etc.
- Socio Emotional Development:
  - Activities - Sharing, helping, friendships, good habits & Value education etc.
- Language development:
  - Development areas - Listening, understanding, reading & writing.

Smart Class: Smart classes were introduced in our school in 2019 in the nursery which provides an opportunity to the children to learn through smart boards with 3D effects.

An important and distinct aspect of Mushir Fatma Nursery School is that a record of the students is maintained by compiling their daily work and activities including worksheets. Each student has his/her own portfolio that showcases his/her performance. This portfolio is handed over to the student's parents/guardians at the end of the session.

Physical health record of the students is also maintained along with their height and weight.

In addition to this, mothers are familiarized with the demands and necessities so that they may educate and train their children in a proper way. PTM is conducted at the end of the month to update the parents on their ward's progress and day-today activities. Besides, special parent-teacher meets are conducted twice in a year where progress report which is prepared keeping in view the consolidated progress of the kids is handed over to the parents and one more meeting is conducted in the beginning of the academic year about the educational programme of the school.

Special parent teacher meet is conducted twice a year after the half yearly and final assessment. The progress report of their wards, their overall performance is shared in the meet.

Orientation meeting is conducted before the commencement of the session where parents/guardians are provided with all the information regarding the syllabus, school events, schedule and all the necessary details related to their ward.

The afore-mentioned methods of education and abundance of educational resources have greatly impacted the public and stake-holders. **To improve the nutritional intake of students, the vice chancellor of the university introduced the Mid-day meal scheme in Mushir Fatma Nursery School, where the students are given healthy snacks daily during lunch hour**.

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7.2 Jamia Senior Secondary School, Syed Abid Husain Senior Secondary School (S/F), Jamia Girls Senior Secondary School (S/F)

(a) Secondary School Certificate:

For Secondary School Certificate under the 10 + 2 System, the following subjects will be taught in classes IX and X:

1. Advanced Urdu and Hindi Course-B **or** Elementary Urdu and Hindi Course-A
2. English (Language & Literature)
3. Mathematics
4. Science (Physics, Chemistry and Life Science)
5. Social Science (History, Civics, Geography, Economics)
6. Islamiat or Hindu Ethics
7. Physical and Health Education

(b) Senior School Certificate:

Under the 10+2 scheme, students are taught optional subjects along with the compulsory subjects. In order to qualify for admission to class XI, the candidate should have passed the Secondary School Certificate/High School (Matric) Certificate Examination from a recognized Board. The compulsory subjects and group-wise optional subjects are as follows:

Compulsory Subjects (Qualifying)

(i) Islamiat / Hindu Ethics
(ii) Elementary Urdu (compulsory for those students who have not studied Urdu up to VIII standard).

7.3 Academic Streams:

The following streams are available for students of class XI

Group A: Arts

Main Subject:

i. English (Core)

Optional Subjects: Choose one subject from each of the following groups

ii. Urdu Elective / Hindi Elective/Informatics Practice/Maths
iii. Arabic/Sociology/History
iv. Persian/ Home Science*/Fine Arts/Economics
v. Political Science/Geography/Islamic Studies

* Only for girl students.

Note:

- If the number of students in a particular optional subject is more than 30, then the option will be based on merit.
- Persian is not offered presently to the students of Jamia Girls Sr. Sec. School (S/F).
- Sociology is not offered to the students of Jamia Girls Sr. Sec. School (S/F)

Group B: Science

Main Subject:

i. English (Core)
ii. Physics
iii. Chemistry

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Any one of the following subject combinations: -

I. Mathematics and Biology
II. Mathematics and Computer Science
III. Mathematics and Economics
IV. Biology and Economics
V. Biology and Computer Science

Note: Students are advised to see eligibility conditions of science subjects of higher courses in the University before selecting subjects from Group B.

Group C: Commerce

Main Subjects:

i. English (Core)
ii. Business Studies
iii. Accountancy
iv. Economics

Optional Subject: Choose any one from the following:

Urdu Elective/Hindi Elective/Mathematics/Marketing and Salesmanship/ Informatics Practice (IP)

Note:

- Marketing and Salesmanship is not offered presently to the students of S.A.H. Sr. Sec. School (Self-financed) & Jamia Girls Sr. Sec. School (Self-financed).

8. Admission of Foreign/NRI candidates Under the 15 % Supernumerary Seats Jamia Schools 2023-2024

Foreign Passport Holders and NRI wards who fulfill the eligibility criteria given in the School Prospectus, but do not wish to appear to the admission/entrance test may apply for admission under Supernumerary seats. Admission to such candidates shall be given according to the merit list prepared on the basis of marks obtained by them in the last qualifying examination. Admission may be given in Nursery, Prep., I, VI, IX and XI classes.

Applicants seeking admission under Supernumerary Seats are advised to apply on-line on the portal of the university website. The applicants should also upload the required certificates with the online application form. Application fee shall be INR 300/-.

Under this category, 15% seats may be made available over and above the regular seats. Provided that if sufficient number of applicants are not available either in NRIs or Foreign Passport Holder (FPH) category, the vacant seats may be filled with applicants from the other category i.e. FPH to NRIs or vice versa.

10% out of 15% of Supernumerary Seats shall be earmarked for foreign nationals. An applicant shall be considered a “Foreigner” on satisfying the following terms and conditions: -

(a) Possesses a valid foreign passport
(b) Possesses a valid visa issued by a competent authority of the Indian Government clarifying the reasons of his/her stay in the country

5% out of 15% Supernumerary Seats shall be earmarked for the children of Non-Resident Indian (NRI). An applicant shall be considered an NRI on satisfying the following condition:

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The term "Non-Resident Indian" shall be as per the Income Tax Law. However, notwithstanding any amendment in such laws, all rights, obligations and duties flowing and subsisting at the time of submission of application shall be respected and mandated till finalization of the course applied for.

(a) The equivalence of examinations/certificates shall be done by the Foreign Students Advisor, Jamia Millia Islamia, on the basis of translated/attested documents with the application form.
(b) Minimum eligibility qualifications for foreign students/NRI wards will be the same as for Indian students.
(c) The name of the institute from the last examination has passed must be from an Institute/school included in the list of the Association of Indian Universities (AIU) 16, AIU House, Kotla Marg, New Delhi-110002, India.(http://www.aiuweb.org).
(d) In case the University/Board is not included in the said list, the candidate has to obtain and submit an Equivalence Certificate to this effect from the Association of Indian Universities.
(e) English translations of all certificates/transcripts etc., duly self-attested, are to be submitted.
(f) Applications without the translated/self-attested documents shall be summarily rejected.
(g) On being granted admission, foreign students should produce their Students Visa within one month of completion of admission formalities. A copy of this visa is to be submitted in the Office of the Foreign Students' Advisor, JMI.
(h) In case of failure to obtain a visa within the stipulated period, the admission shall stand cancelled.
(i) Upon arrival in India every foreign student must register with the Foreigners Regional Registration Office (FRRO) within 14 days from the date of first entry into India as per the prescribed applicable procedure.
(j) The category once filled in the application form shall be final and cannot be changed at any later stage. Once admitted, all foreign students shall pay the fee prescribed for their "admission category"throughout the duration of the education in Jamia Schools. However, JMI reserves the right to revise the fee at any time.
(k) Once admitted, NRI wards/students will pay the requisite fees for their admission category throughout the duration of the program even if they may not remain NRIs i.e. their status changes from NRI to Non- NRI.

8.1 Following documents are required with the Application Form:

(In case of Foreign Passport Holder) (FPH)

1. Marks sheet of last examination passed **along with certificate of conversion of Grade/GPA into percentage.**
2. Proof of age
3. Copy of valid passport and visa

(In case of NRI Ward)

1. Marks sheet of last examination passed **along with certificate of conversion of Grade/ GPA into percentage**.
2. Proof of age
3. Copy of the valid passport of parent working abroad
4. Translated and self- attested copy of valid work permit/license to work /valid working visa of parent
5. Translated and self-attested copy of valid residence permit of parent
6. Letter from the employer of the parent (not older than 6 months at the time of admission).
7. NRI Status Certificate issued by the Indian Embassy in the concerned Country (not older than 6 months at the time of admission).
8. Affidavit on Rs. 10 stamp paper from the parent for financial support

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The following documents (in original) are to be submitted at the time of admission:
(a) Statement of proof of marks for the qualifying examination
(b) Birth Certificate from previous school
(c) Character certificate from previous school
(d) Transfer certificate from previous school

8.2 Fee Structure for Supernumerary Seats (per annum):-

S.N.o	Class	Supernumerary Category	General Category (Foreign nationals who qualify the regular entrance test)
1.	IX to XII	US $ 1000 per annum	US $ 600 per annum
2.	VI to VIII	US $ 800 per annum	US $ 500 per annum
3.	NUR. To V	US $ 800 per annum	US $ 500 per annum

There shall be a fee concession of US $ 200 to the students from SAARC Countries or they possess proper documentation of "Refugee Status" (only for the students under Supernumerary Category).

- In addition to the above fees, Rs. 2000/- will have to be paid as non-refundable admission fee at the time of admission and Rs. 8000/- as Library and Computer Laboratory Security. The security deposit will be refundable after the successful completion of the course or cancellation of admission.
- If cancellation of admission under Supernumerary Category is done within a month, 80% of the fee will then be refunded in Indian Rupees within one year from the date of cancellation.
- Fee paid at entry point of admission shall remain unchanged for the entire duration of study in Jamia School, unless notified otherwise.
- Wards of NRIs who qualify the common admission test shall pay the same fee as Indian students.

Admission Schedule for Supernumerary Seats: -

Last date for filling-up of on-line Application form with all required documents	May 26, 2023
Last date for editing (if any) and uploading of required documents	May 30, 2023
Last date for submitting of qualifying examination Result	June 09, 2023
Display of the list of provisionally selected-waitlisted candidates	June 20, 2023
Last date for the completion of admission formalities	As per school directions

9. Instructions to Candidates Appearing in the Admission Test

1. The duration of the test for Classes VI, IX and XI is two hours.
2. The OMR sheet must be handed over to the invigilator before leaving the examination hall.
3. There will be no re-checking / re-evaluation of the test booklet.
4. There will be no negative marking in the admission tests of different classes/streams.
5. The use of calculator is not allowed.
6. Test papers for classes VI, IX and XI will be in English, Hindi and Urdu languages.

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7. All documents (Age certificate, Academic qualification certificate) will be verified at the time of admission and at any time thereafter. If any discrepancy is found at any stage, the admission will be cancelled.

8. Self-attested passport size photographs should be pasted on the admission form under supernumerary category.

10. Entrance Test Centre: DELHI

10.1 Subject-wise Break-up of Marks for Admission Test for class VI, IX and XI

Syllabus for Admission Test :

Class VI **Test Sections**	**Number of Questions**	**Marks**
Environmental Studies (EVS)	50	50
Mathematical and Numeracy skill Test	25	25
Language (English) Test	25	25
Total	100	100

Class IX English 25 Maths 30 Science 25 Social Science 20 Total **100**	**Class XI Science** English 25 G.K. 10 Physics 15 Chemistry 15 Biology 15 Maths 20 **Total 100**
Class XI ARTS English 25 G.K. 15 Social Science 60 Total **100**	**Class XI COMMERCE** English 25 G.K. 10 Maths 25 Social Science 40 **Total 100**

10.2 Syllabus for Admission Test

(As per CBSE Syllabus)

- **For Class VI based on CBSE Syllabus of Class V**
- **For Class IX based on CBSE Syllabus of Class VIII**
- **For Class XI based on CBSE Syllabus of Class X**

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All Test Papers will consist of 100 multiple choice objective type questions.

10.3 Sample Question for Class VI

Sample Questions based on EVS, Mathematics and English Language. For Class VI

1. Fishes move with the help of:

   (a) Gills (b) Fins. (c) Scales (d) Limbs

2. Deficiency of iron in body leads to:

   (a) Rickets (b) Scurvy (c) Anemia. (d) Goiter

3. The measurement of a straight Angle is:

   (a) 90° (b) 150° (c) 360° (d) 180°

4. The prime number between 25 and 30 is:

   (a) 26 (b) 27. (c) 28 (d) 29

5. The train goes fast. The word **fast** is:

   (a) Verb (b)Noun (c)Adverb. (d)Pronoun

6. Fill in the blank with suitable preposition

   Please listen..... me attentively.

   (a) To. (b) with (c) upon (d) on

7. the antonym of 'wide' is

   (a) narrow. (b) tight (c) long (d) broad

The Correct way to answer:

1. (A) ● (C) (D) **2.** (A) (B) ● (D) **3.** (A) (B) (C) ●

4. (A) ● (C) (D) **5.** (A) (B) ● (D) **6.** ● (B) (C) (D)

7. ● (B) (C) (D)

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11. Admission Fee Related General Rules:

a. All fees are to be paid through pay-in-slip in Indian Bank/Bank of India, Jamia Millia Islamia Branch.

Note: If the last date for payment of fee falls on a holiday, the fee shall be paid on the next working day without any fine.

b. Students shall also pay all the fees except enrollment fee at the time of renewal of admission.

c. Students including Employees' ward who have passed/failed in any class of Jamia Sr. Sec. School (except Jamia's Board Examinations) are required to complete their admission formalities according to the admission schedule.

d. (i) In case the name of a student of Jamia Sr. Sec. School/Jamia Girls Sr. Sec. School (S/F) is struck off within one month after admission, according to Jamia rules all the charges will be refunded except the admission fee.

(ii) In case of admission to any other course of Jamia, all charges will be refunded. An application, along with the paid fee slip needs to be submitted for the same.

e. In case a student's name is struck off before half yearly exams, the examination fee shall be refunded.

f. If a student does not claim caution money within a year of leaving the hostel/school, then, it will not be refunded and this amount will be transferred to Students' Aid Fund.

g. The employees of Jamia and their sons/daughters/spouses are exempted from the payment of tuition fee and medical fee in regular course sonly.

h. All the fees and charges are subject to revision.

i. In case of readmission/ supernumerary category [(NRI/ Foreign National)]. If a student fails to deposit this, his/her fee by the notified last date, an additional amount of rs.1500/will be charged for a delay of another fifteen days. In case of further delay between 15-30 days. An additional amount of Rs. 3000/- will be charged. The admission will be cancelled if a student fails to deposit the fee beyond 30 days.

j. In case of readmission (promoted from 8, 9 and 11th), if a student fails to deposit his/her fee by the notified last date, an additional amount of Rs. 200/- will be charged for a delay of another 15 days. In case of further delay between 15-30 days, an additional amount of Rs. 500/- will be charged. The admission will be cancelled if a student fails to deposit the fees beyond 30 days.

11.1 Rules Regarding Fees for the Students of Syed Abid Husain Sr. Sec. School (S/F)/ Jamia Girls Sr. Sec. School (S/F)

(i) All installments of fees should be paid by the due date otherwise student's name (including employees' wards) will be struck off the rolls.

(ii) In case cancellation of admission is made within a month from the date of admission, 80% of the first installment of total fees will be refunded.

(iii) In case of application for cancellation of admission after one month of admission, but before three months, only Tuition and Science lab. Fee (only for 3 months) and full examination fee will be refunded.

Note: Application for cancellation of admission and for refund of fee, if submitted after three months from the date of admission, shall not be entertained.

(iv) In case of admission to any other course of Jamia, all charges of school will be refunded, if application along with the paid fee slips are submitted.

(v) If a student does not claim Caution Money within a year of leaving the hostel/school then it will not be refunded and this amount will be transferred to Students' Aid Fund/Central Scholarship Fund.

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11.2 Annual Fee Structure (2023-24)

* Lab/Science Club Fees will be charged from Students of XI & XII (Science Stream)

A. Jamia Senior Secondary School:

S. No.	Item	Class IX (Rs.)	Class X (Rs.)	Class XI (Rs.)	Class XII (Rs.)
A.	**REVENUE**				
1.	Admission/Re-admission fee	100.00	100.00	100.00	100.00
2.	Tuition Fee	600.00	600.00	720.00	720.00
3.	Electricity & Water	50.00	50.00	50.00	50.00
4.	Identity Card Fee	50.00	50.00	50.00	50.00
5.	Medical Fee	100.00	100.00	100.00	100.00
6.	Pre-Board & Annual Exam Fee (including Marks-sheet Fee)	250.00	250.00	250.00	250.00
7.	Enrolment Fee (if not enrolled earlier)	50.00	.....	50.00	.....
8.	Syllabus Fee	50.00	50.00	50.00	50.00
9.	Library Fee	200.00	200.00	200.00	200.00
10.	Lab. Fee	100.00	100.00	100.00	100.00
B.	**DEPOSIT**				
11.	Magazine Fund + Newspaper	450.00	450.00	450.00	450.00
12.	Games & Sports	300.00	300.00	300.00	300.00
13.	Education Tour/Excursion	300.00	300.00	300.00	300.00
14.	Subject Club	50.00	50.00	50.00	50.00
15.	Students Aid Fund	100.00	100.00	100.00	100.00
16.	Home Task Diary	50.00	50.00	50.00	50.00
17.	Development Fund	300.00	300.00	300.00	300.00
18.	Half-Yearly Exam & Weekly Test Fee	400.00	400.00	400.00	400.00
19.	Cultural Activities & Annual Function	100.00	100.00	100.00	100.00
20.	One Day School/Children's Govt.	75.00	75.00	75.00	75.00
21.	Jamia Foundation Day Fee	50.00	50.00	50.00	50.00
	TOTAL	**3725.00**	**3675.00**	**3845.00**	**3795.00**

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11.3 Annual fee Structure:
Syed Abid Husain Senior Secondary School (S/F):

S. No.	Item	Class IX to XII (in Rs.)	Class VI to VIII (in Rs.)	Prep. to V (in Rs.)
	ANNUAL FEE			
1.	Admission/Re-Admission Fee	100.00	100.00	100.00
2.	Library Fee	200.00	200.00	100.00
3.	Identity Card Fee	50.00	50.00	50.00
4.	Cultural Activities and Annual Function	50.00	50.00	50.00
5.	Medical Fee	300.00	300.00	300.00
6.	Enrolment Fee	50.00	50.00	50.00
7.	Science Lab Fee (Rs. 65/- pm)	650.00	---	---
8.	Educational Tour/Excursion	300.00	200.00	200.00
9.	Test + Exam Fee	650.00	400.00	300.00
10.	Garden Fund	50.00	50.00	50.00
11.	School Task Diary	50.00	50.00	50.00
12.	Newspaper Charges	300.00	----	---
13.	Games & Sports	200.00	200.00	200.00
14.	Tuition Fee	26150.00	24350.00	19140.00
15.	Development Fee	700.00	500.00	500.00
	TOTAL (PER ANNUM)	**29800**	**26500.00**	**21090.00**
Payment has to be made in two instalments				

11.4 Annual fee of Jamia Girls' Sr. Secondary School (S/F):

The Jamia Girls Senior Secondary School has the same fee structure as of Syed Abid Husain Senior Secondary School.

1st Instalment = Rs. 16,000/-
2nd Instalment = Rs. 13,800/-
TOTAL = Rs. 29,800/- (From IX to XII)

12. Hostel Accommodation:

a. Jamia provides limited hostel accommodation for outstation **male students** of its Schools from VI to XII.
b. Limited Seats in the Girls Hostel will be available for outstation female students of class XI only.
c. Hostel facilities shall be available for 5% NRI/Foreign National Students admitted in the Jamia Schools.
d. Students desirous to be admitted in the hostel should contact the office of the Provost, School Hostels, Jamia Millia Islamia, New Delhi-25.
e. Admission to the hostels shall be granted by the Provost as per established procedures.
f. Students who have failed to qualify the exams or did not appear in the exams will not be admitted to the hostel. However, those who did not appear in the exams due to an ailment will be permitted to join the hostel.

12.1 Discipline

1. The following and such other rules as framed by the school from time to time, shall be strictly observed by the students of the Jamia:
   - Every student of the Jamia shall maintain discipline and consider it his/her duty to behave

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decently at all places. Male students shall, in particular, show due courtesy and regard to female students.

- No student shall visit places or areas declared by the Chief Proctor as "Out of Bounds" for the students.
- Every student shall always carry his/her Identity Card issued by the Chief Proctor, and shall have to produce or surrender the Identity Card as and when required by the Proctorial Staff, Teaching and Library Staff and the Officials of the school.
- Any student found guilty of impersonation or of giving a false name or found guilty of forgery shall be liable to disciplinary action.
- The loss of the Identity Card, whenever it occurs, shall immediately be reported in writing to the Chief Proctor.
- In case a student is found to be continuously absent from classes without information for a period of 15 days in one or more subjects, his/her name shall be struck off the rolls. He/she may, however, be re-admitted within the next fortnight by the Head of School on payment of the prescribed readmission fee of Rs. 500/- and all other formalities. He/she will not be readmitted after the prescribed period.

2. Breach of discipline, *inter alia,* shall include:
   - Late coming, irregularity in attending classes, persistent idleness or negligence or indifference towards the work assigned.
   - Causing disturbance to a Class or an Office or to the Library, the auditorium or the play ground etc.
   - Disobeying the instructions of teachers or the authorities.
   - Misconduct or misbehaviour of any nature at the Examination Centre.
   - Misconduct or misbehaviour of any nature towards a teacher or any employee of the school or university or any visitor to the school.
   - Causing any damage, spoiling or disfiguring the property/equipment of the school or University.
   - Inciting others to do any of the aforesaid acts.
   - Giving publicity to misleading accounts amongst the students.
   - Mischief, misbehavior and/or nuisance committed by the residents of the hostels.
   - Visiting places declared by the Proctor as out of bounds for the students.
   - Not carrying the Identity Card issued by the Chief Proctor.
   - Refusing to produce or surrender the Identity Card as and when required by the Proctorial and other Staff of the school.
   - Carrying mobile phones is prohibited in the School Premises. Any violation will entail a fine of Rs. 1000/- in the first instance and cancellation of admission subsequently.
   - Any other conduct anywhere which is considered to be unbecoming of a student.
3. Students found guilty of breach of discipline shall be liable to such punishment, as prescribed below:

   Fine Campus Ban
   Expulsion
   Rustication

   However, no such punishment shall be imposed on an erring student unless he/she is given a fair chance to defend himself/herself. This shall not preclude the Shaikhul Jamia (Vice-Chancellor) from suspending an erring student during the pendency of disciplinary proceedings against him/her.

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4. All powers relating to discipline and disciplinary action in relation to the students shall vest in Shaikhul Jamia (Vice-Chancellor). However, the Shaikhul Jamia (Vice-Chancellor) may delegate all or any of his powers as he deems proper to the Chief Proctor or to the Discipline Committee as the case may be or any other functionary of the University.
5. Powers relating to indiscipline/misconduct shall be regulated by Statute 31 read with Section 30 of JMI Act, 1988.
6. All admissions shall be subject to vetting of post-conduct and character antecedents of the applicant by the Proctorial department.
7. The students who violate the discipline of the School/Hostel will be expelled from the school and no re-admission will be permitted.
8. The students found using unfair means in the exams/tests are liable to lose one academic year.

12.2 Attendance:

(i) It is mandatory to have an aggregate of 75% attendance to be eligible to appear in the Annual/Board exams.

(ii) No student will be informed personally about the attendance and parents shall be responsible for ensuring their ward's attendance.

(iii) The information regarding shortage of attendance of an individual student will be intimated to the parents on an interval of every three months via SMS Alert. Also, the information displayed on the notice board will be deemed sufficient.

(iv) Only 15% attendance out of the total attendance may be allowed on the basis of the medical certificate issued by the Registered Medical Practitioner/Hospital along with Doctor's prescriptions. However, the School administration is empowered to condone the shortage of attendance of students having less than 60% attendance keeping in view the genuineness and severity of the case such as prolonged illness/loss of parents/family member and other such cases of serious nature.

(v) The chairman of BOM is vested with the power to condone the shortage of attendance of students having less than 60% attendance.

(vi) It is compulsory for all the students (Board & Non-Board classes) to appear in all the internal assessments conducted by school failing which they will be debarred from appearing in Annual Exam. No excuse will be entertained in this regard. The students who fail to appear in any internal assessment due to sudden or prolonged sickness will be given chance to appear in Re-test to be conducted on Medical ground/concession as per rule.

13. Students Aid Funds/Merit Scholarship/Medal & Prizes:

13.1 Freeship/Half Freeship

20% students (Boys) and 25% students (Girl) of Jamia Sr. Sec. School who cannot bear their own expenses will be granted half freeship or full freeship. This freeship is for entire academic session. If his/her performance and behavior is not found satisfactory, the freeship may be cancelled.

Note:

- **There is no provision of freeship/Half freeship for the students of Syed Abid Husain Sr. Secondary School(S/F). However, two wards of the employees who are studying in the same school will be exempted from the tuition fee only.**
- **Moreover, only three students of Syed Abid Husain Sr. Secondary School (S/F) will be exempted from tuition fee. One student from class I to VIII, one student from class IX& X, one student from class XI & XII will be exempted from the tuition fee.**

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13.2 Students Aid Fund:

In Jamia Schools, an amount of Rs.150/-for class IX & X and Rs.200/- for class XI & XII shall be charged from the students at the time of admission. Out of this fund needy students of Jamia Schools shall be provided financial assistance based on requirement and extra ordinary performance of the students. A lump-sum amount shall be granted to the short-listed students through Students' Aid Fund Committee.

13.3 Mushir Fatma Scholarship:

In the memory of Late Mrs. Mushir Fatma, founder and Director of Jamia Nursery School, her beloved daughter sponsors two scholarships for the students every year.

The conditions for availing the scholarship are as follows:

Preference is given to those who are financially weak, wards of the parents who are unemployed or children who are orphan.

In order to complete two year education, here, at Mushir Fatma Nursery School, those who are awarded the scholarship in Nursery will continue it in the next as well, i.e. KG.

Every year, two students from the Nursery will be offered the scholarship.

13.4 Merit Scholarship:

The scholarship will be awarded to the students of classes X and XII of Jamia Sr. Sec. School/Syed Abid Husain Sr. Secondary School(S/F)/Jamia Girls Sr. Sec. School (S/F) who have secured 1st three positions in IX and XI in Science, Arts and Commerce streams.

Class X

Students of class X who have secured 1st, 2nd and 3rd positions in the annual exams of class IX will be awarded a scholarship of Rs. 300/-, Rs. 200/- and Rs. 100/- respectively per month for a period of 10 months.

Class XII

Science, Commerce and Arts Group

Students of class XII who have secured 1st, 2nd and 3rd positions in the annual exams of class XI will be awarded a scholarship of Rs. 500/- , Rs. 300/- and Rs. 200/- respectively per month for a period of 10 months.

13.5 Medals and Prizes:

1. In memory of Mrs. S. Shama Hashmi, a scholarship of Rs. 100/- per month for one year shall be awarded to any one of the students who has secured 1st Division in VIII class or the student who has secured 1st position through Urdu medium in Annual Exams and who seeks admission in class IX.
2. The topper students of classes X and XII in Humanities, Science and Commerce streams shall be awarded a prize of Rs. 500/-respectively.

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3. Dr. Barkat Ali Firaq Medal and Dr. Sayyed Hassan Medal: Both the Medals have been funded by the Science and Kainat (Universe) Society of India, Joga Bai, Jamia Nagar, New Delhi-25, which shall be awarded to the students of Classes X & XII who secure highest marks. In memory of Dr. Abeda Begum, Naat Recitation and Marsiya Recitation competitions will be held during the academic session, in which prizes will also be given.
4. Prizes will be awarded to one Boy and one Girl student of Middle School, based on the performance during the current academic session.

   Note: The students of Syed Abid Husain Sr. Secondary school (S/F) and Jamia Girls Sr. Secondary School (S/F) will not be eligible for the above-mentioned prizes.
5. Cash Prizes will be awarded to those students of Syed Abid Husain Sr. Secondary School (S/F) who have secured the highest marks in X & XII in the Board exams. The topper students of class X will be awarded a cash prize of Rs. 1000/- each and toppers of each stream of class XII, namely Science, Arts and Commerce will be awarded a cash prize of Rs. 1500/-respectively.

14 N.C.C.

The **National Cadet Corps** is the Indian military cadet corps with its Headquarters at New Delhi. It is open to school students on voluntary basis. N.C.C. training units have been started in the schools giving basic military training in small arms and parades.

N.S.S.

The **National Service Scheme** is an organization for social service under the patronage of Ministry of Youth Affairs & Sports, Govt. of India. This scheme aims at making efforts to create an understanding of social issues among the students and sharing it with the people. The school students may join NSS on voluntary basis. Certificates are also given to them.

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Annexure-I

Self Declaration Forms

SELF DECLARATION

For Muslim Minor

(Below 18 years)

I ....., S/o / D/o ..... resident of..... aged..... years, do hereby solemnly affirm and declare as under:

1. I am the father/mother/guardian of ..... aged ..... years. He/She is an applicant for admission to ..... (name of class).
2. I affirm and state that He/She is a Muslim by faith and is competent to be considered for the category of Muslim.

I do hereby certify that the contents of my above declaration are true and correct. No part thereof is false and no material has been concealed therefrom.

_____

Signature

(Father/Mother/Guardian)

.....

Annexure-II

SELF –DECLARATION

For Muslim Minor Women

(Below 18 years)

I ....., S/o D/o ..... resident of ..... aged..... years, do hereby solemnly affirm and declare as under:

1. I am the father/mother/guardian of.....aged..... years. She is an applicant for admission to ..... (name of class).
2. I affirm and state that she is a Muslim by faith and is competent to be considered for the category of Muslim Women.

I do hereby certify that the contents of my above declaration are true and correct. No part thereof is false and no material has been concealed therefrom.

_____

Signature

(Father/Mother/Guardian)

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Annexure-III

SELF DECLARATION

For Minor Muslim OBC/Minor Muslim ST

(Below 18 years)

I ....., S/o / D/o ..... resident of .....aged ..... years, do hereby solemnly affirm and declare as under:

1. I am the father/mother/guardian of ..... aged ..... years. He/she is an applicant for admission to .....(name of class).
2. I affirm and state that he/she is a Muslim by faith and is competent to be considered for the category of Muslim OBC/Muslim ST.
3. He/She belongs to Non-Creamy Layer of the OBC.

I do hereby certify that the contents of my above declaration are true and correct. No part thereof is false and nothing material has been concealed there from.

_____

Signature

(Father/Mother/Guardian)

.....

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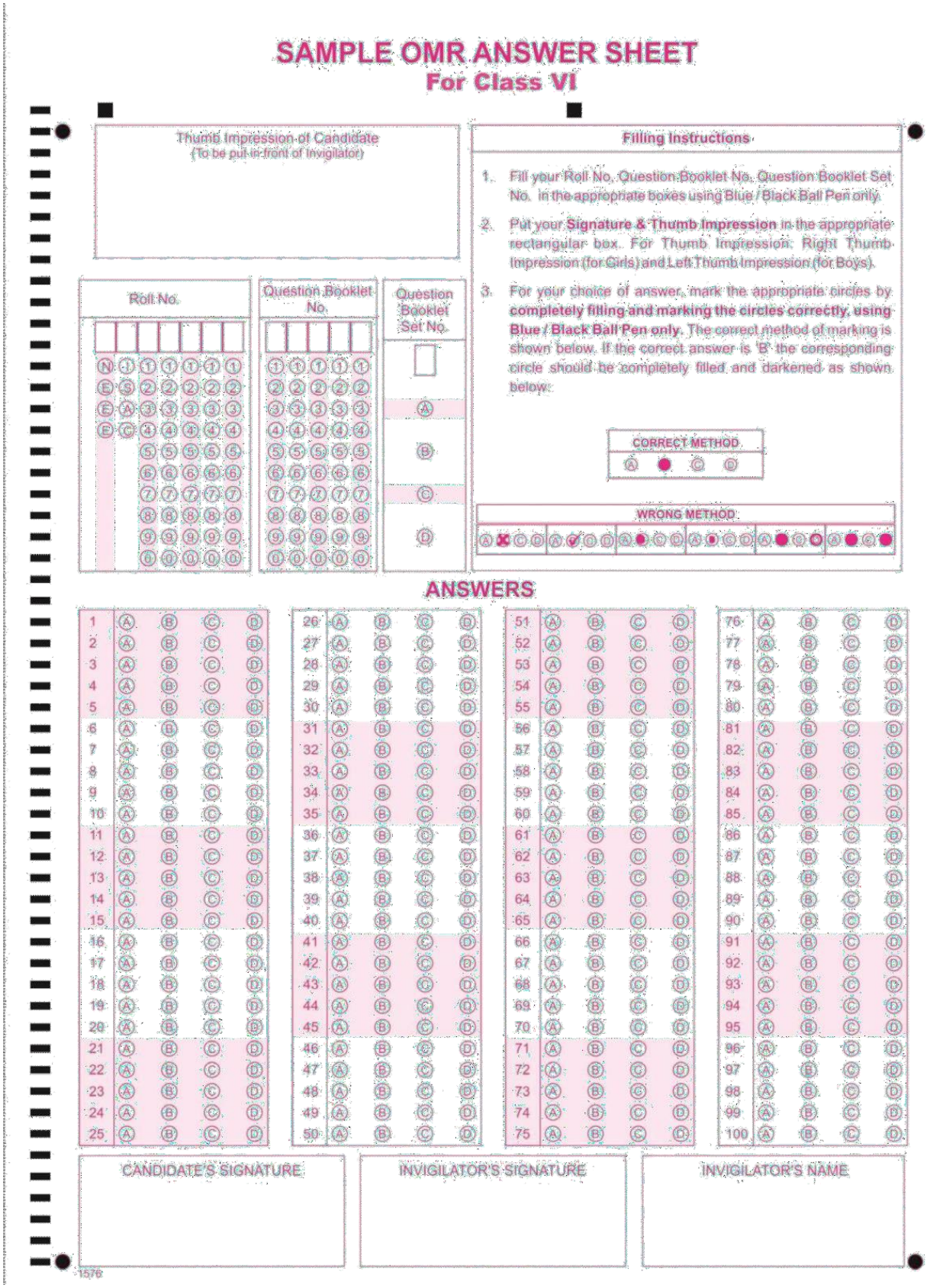
16. Sample OMR Sheet
For Class VI



SAMPLE OMR ANSWER SHEET
For Class VI

Thumb Impression of Candidate
(To be put in front of Invigilator)

Filling Instructions

1. Fill your Roll No., Question Booklet No., Question Booklet Set No. in the appropriate boxes using Blue / Black Ball Pen only.
2. Put your **Signature & Thumb Impression** in the appropriate rectangular box. For Thumb Impression: Right Thumb Impression (for Girls) and Left Thumb Impression (for Boys).
3. For your choice of answer, mark the appropriate circles by **completely filling and marking the circles correctly, using Blue / Black Ball Pen only.** The correct method of marking is shown below. If the correct answer is 'B' the corresponding circle should be completely filled and darkened as shown below:

CORRECT METHOD

WRONG METHOD

Roll No.

Question Booklet No.

Question Booklet Set No.

ANSWERS

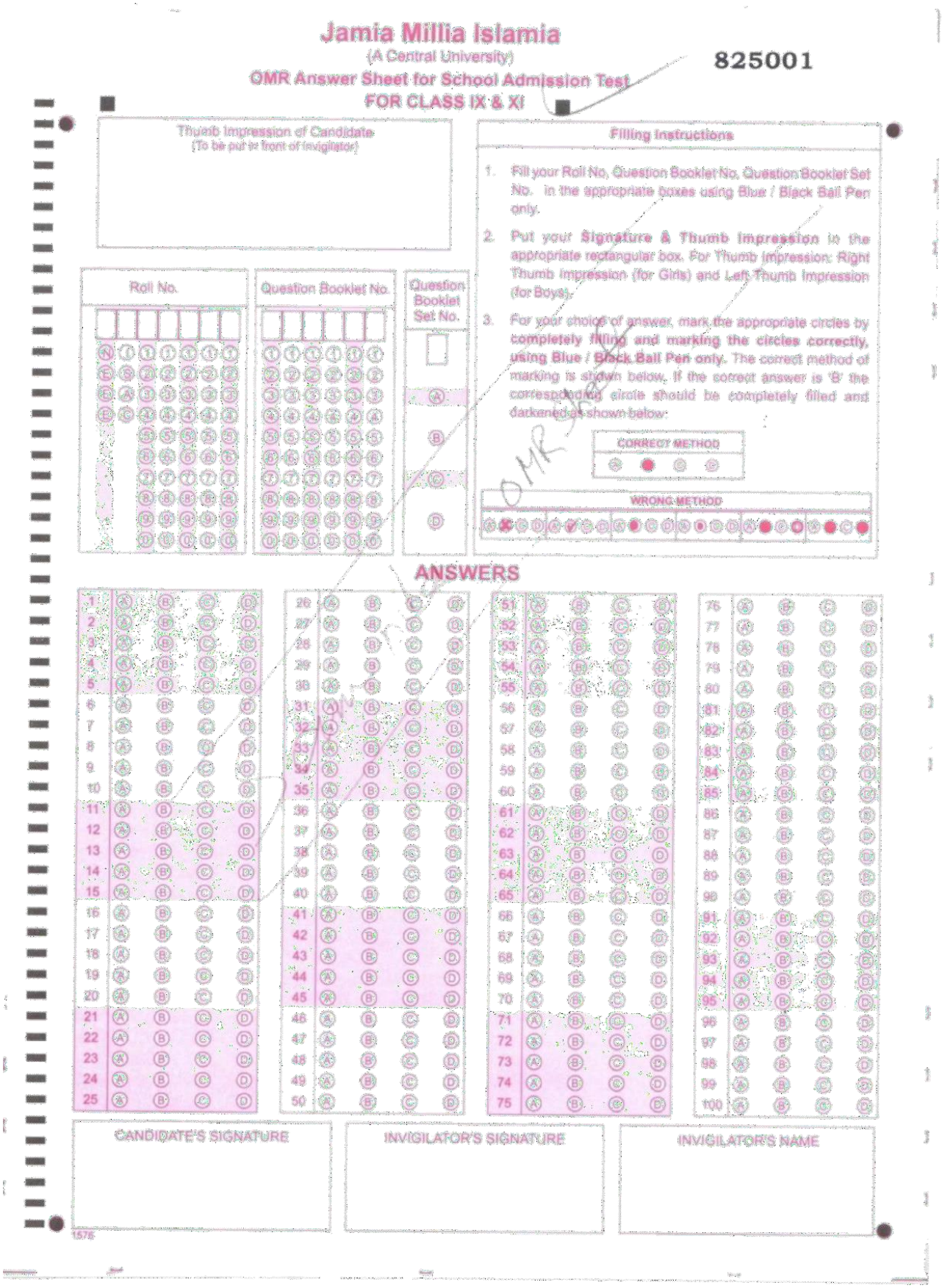
CANDIDATE'S SIGNATURE

INVIGILATOR'S SIGNATURE

INVIGILATOR'S NAME

1576

For Class IX and XI



Jamia Millia Islamia

(A Central University)

OMR Answer Sheet for School Admission Test

FOR CLASS IX & XI

825001

Thumb Impression of Candidate
(To be put in front of Invigilator)

Filling Instructions

1. Fill your Roll No, Question Booklet No, Question Booklet Set No. in the appropriate boxes using Blue / Black Ball Pen only.
2. Put your **Signature & Thumb Impression** in the appropriate rectangular box. For Thumb impression: Right Thumb impression (for Girls) and Left Thumb impression (for Boys).
3. For your choice of answer, mark the appropriate circles by **completely filling and marking the circles correctly, using Blue / Black Ball Pen only.** The correct method of marking is shown below. If the correct answer is 'B' the corresponding circle should be completely filled and darkened as shown below:

CORRECT METHOD

WRONG METHOD

Roll No.

Question Booklet No.

Question Booklet Set No.

ANSWERS

CANDIDATE'S SIGNATURE

INVIGILATOR'S SIGNATURE

INVIGILATOR'S NAME

----------X----------X----------

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(A Central University by an Act of Parliament)

Accredited by NAAC
“A++" Grade

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